

## PRINCIPLES FOR SINGLE COURSE EXAM FOR UNDERGRADUATE STUDENTS

(Senate Date: 28.04.2025; Senate No: 2025/05)

- 1- Students who meet the following criteria may be eligible to take the single course exam:

Students within the maximum period of study who have completed all degree requirements for graduation but:

- a) Have only one failed course (graded as F or U) remaining to graduate,
- b) Have completed all courses required for graduation but has a cumulative GPA below 2.00.

- 2- The single course exam **does not apply** to the following:

- a) Applied courses defined in the "[Principles for the Rights and Responsibilities of Undergraduate Students with Exceeded Maximum Period of Study](#)," (including but not limited to laboratory courses, studio courses, culinary courses, internships, capstone project courses, and courses with applied/practical final examinations).
- b) Courses not previously taken or courses withdrawn (courses graded as "W").
- c) Courses taken to fulfill the requirements of a minor program.

- 3- There is no minimum GPA requirement to be eligible for the single course exam.

- 4- Double major students may apply for the single course exam for both majors, provided they have only one remaining course in each program.

- 5- Courses taken and failed at another higher education institution within the maximum period of study but not denoted on the transcript are considered "untaken". The right to single course exam cannot be exercised for such courses.

- 6- A student who meets the eligibility requirements may take the single course exam upon submitting an application. Students who do not apply are not allowed to take the single course exam.

- 7- In cases where students who participated in exchange programs or studied at other higher education institutions become eligible for the single course examination after the scheduled single course examination dates, due to the delays in receiving their grades, they may submit an application to their faculty. Such applications are reviewed by the Faculty Executive Board, and the students may be granted the right to a single-course exam.

- 8- In determining the grade for the single course examination, midterm grades and other coursework are not taken into account, and the grade is assigned based on the result of this examination. The last grade obtained in the single course examination will prevail for the relevant course and will be included in the student's graduation grade point average (GPA).

- 9- Students who do not take the single course exam on the date set by the faculty are not granted the right to take a make-up exam and these students are deemed to have

exercised their right to exam in the respective semester. No grade is assigned to students who miss the exam, and no information is recorded on their transcript.

10- A student who fails the single course examination or, despite passing, achieves a graduation GPA below 2.00, may repeat the course in the semester it is offered or take the next available single course examination, provided registration requirements are duly fulfilled.

11- No fee is assessed for the single course examination.

12- In the absence of relevant provisions herein, the final decision is made by the Faculty Executive Board of the student's faculty.

**P.S.:** The application period and exam dates for the single course exam are announced in the **Academic Calendar**. The date, time and method of the single course exam are determined by the respective academic unit. To be eligible for the Single Course Exam, students who meet the conditions specified in the principles must apply to their respective faculty within the announced application dates. [Click here](#) for the **Application Form**.